

Regional Prevention Coalitions, Kent and South County Opioid Overdose Prevention

Coastline EAP, dba Rhode Island Student Assistance Services (RISAS), fiscal agent for the Kent and South County Regional Prevention Coalitions (Region 4 and Region 7 respectively), is requesting proposals from providers of services within the communities of Kent and South Counties to support statewide efforts to reduce opioid use and overdose. These communities include Warwick, West Warwick, Coventry, East Greenwich, West Greenwich and Exeter in Kent County, and North Kingstown, South Kingstown, Narragansett, Charlestown, Richmond, Hopkinton, Block Island and Westerly in South County. The period of this grant is from March 2019 through January 2020 with possible renewal. Interested bidders are encouraged to attend a Pre-Bid Conference Call for more information, to be held **Monday, April 22, 2019 at 11am**. Conference call in line is **1-877-311-2008, 927551#**.

Overview of Project:

The Rhode Island Department of Behavioral Healthcare, Developmental Disabilities and Hospitals (BHDDH) has awarded State Opioid Response (SOR) funds to the Kent and South County Prevention Coalitions (KCPC and SCPC) to carry out prevention priorities in their communities. BHDDH has charged Regional Prevention Coalitions with administering the federally funded Opioid Solutions Grants designed to reduce opioid overdose and provide support for individuals and families impacted by overdose. As a component of this initiative, KCPC and SCPC are each distributing \$181,143 through this RFP initiative to fund innovative community initiatives and activities to reduce opioid use and overdose and support those impacted by the overdose epidemic.

Kent County Prevention Coalition (KCPC) and South County Prevention Coalition (SCPC) are seeking proposals from traditional and nontraditional providers to deliver innovative, creative and inspired services, training, education or other activities to reduce access to opioids, prevent and reduce opioid use and overdose, and support those individuals at risk for and those impacted by opioid use. KCPC/SCPC will be awarding contracts for delivery of programs and activities specifically engaging target populations, not for needs assessment. Planning grants will be considered on a case by case basis with a clear justification and link to implementation in the second year of funding, contingent on availability. Contracts will not be given for the purchase of naloxone (Narcan), needles, Medication Assisted Treatment (MAT), or basic needs (food, shelter, clothing). Applicants must be based in and have service populations in the region from which they are applying for funding.

Applicants are encouraged to submit a proposal as an individual public, governmental, private or non-profit organization, school, business, or as a joint effort of multiple organizations carrying out complementary activities. In the case of a joint proposal, the proposal must identify which organization is serving as fiscal agent of the partnership, and roles and responsibilities of all partners in carrying out the proposed work. Municipal Prevention Coalitions and Task Forces are not eligible to apply for this funding.

KCPC/SCPC is soliciting bidders for an estimated eight-month period that will involve a contract award beginning on or about June 1, 2019 through January 2020 with an option to renew contingent on availability of funds and satisfactory progress and contract compliance.

KCPC/SCPC anticipates awarding contracts ranging from \$10,000 to \$50,000 totaling \$181,143 in each region, with a timeline of June 2019 through January 2020, and a possible additional \$181,143 in each region for extension, dates TBD. *Please note that federal funds require grant recipients to adhere to federal policies and guidelines, including smoke- and drug-free workplaces, lobbying restrictions, and equal opportunity employment laws. For more information, visit*

<https://www.hhs.gov/grants/grants/grants-policies-regulations/index.html>

Objectives:

KCPC/SCPC is seeking to fund innovative programs and activities that are likely to prevent or reduce opioid use and overdose and/or to support individuals and families impacted by opioid use disorder. We are seeking partners who are passionate about helping individuals, families and their communities. Initiatives can be focused on a broad range of prevention activities including but not limited to reducing access, prevention of use and overdose, support of families and individuals impacted by opioid use and overdose, training and education, and activities supporting those at risk of use and/or overdose.

Required Activities:

Funded applicants will be required to:

- Carry out programming and/or activities as identified by the applicant.
- Collect and report program data monthly, including descriptions of activities and age, gender and race/ethnicity of participants.
- Designate staff to attend monthly meetings in target community as applicable.
- Attend bi-monthly meetings of all R4 and R7 State Opioid Response grantees, coordinated by the SOR manager.
- Communicate regularly regarding updates, needs, and challenges.
- Submit invoices and reports in a timely manner as required by KCPC/SCPC and BHDDH.

Minimum Qualifications:

To be considered for funding applicants must demonstrate:

- Experience serving the target population
- Knowledge and familiarity with the challenges and needs of the target population
- Experience in successful completion of projects of similar scope and complexity

Application Specifications:

Proposals must include a narrative and supporting documents **in the following order:**

1. **Description of Activity:** Detailed description of activities proposed, including the need identified for the target population, and what you expect the outcome of your activities to be
2. **Target Population:** Description of target population for the proposed program or activity, including needs, priorities, barriers to participation and strategies for overcoming those barriers; and the Applicant's experience with, and strategy for, successful engagement of this population in the program/activity
3. **Outcomes and Evaluation:** Description of anticipated outcomes and method of tracking and measuring progress toward them. What do you hope to do and how will you know you've done it?

4. **Applicant Qualifications:** Demonstration of Applicant's success in carrying out projects of similar scope and scale
5. **Project Lead:** Identified Project Lead who will be responsible for attending required meetings, maintaining communication and representing the work to KCPC/SCPC and other partners
6. **Budget Narrative:** Detailed description of use of requested funds
7. **Agency Information and Resumes:** Documentation supporting applicant's ability to serve as fiscal agent, such as business license, and resumes of all key staff working on project
8. **Timeline:** A proposed timeline of work for the funding period of June 2019 through January 2020
9. **Budget Detail**
 - Budgets must be inclusive of all costs to be covered by the requested funds.
 - Basic needs such as food, clothing or housing will not be funded. Additionally, purchase of Narcan (naloxone), MAT or needles will not be funded.
 - Budgets must include staff time for required meeting attendance described and reporting requirements.

Total application length for items 1-6 above is not to exceed 5 pages. Items 7-9 (staff resumes, timeline and budget detail) may be included on additional pages.

Submission Deadline:

Proposals are due **Friday, May 17 at 5pm EST**. Please email all materials in ONE (1) file (Word or PDF) and put SOR2019 and the title of your agency as the file name. **Proposal files should be emailed to Sarah Hall at shall@risas.org by the date and time above to be considered for funding.** Please put **SOR PROPOSAL** in the subject line of the email.

Anticipated RFP, Selection and Contract Timeline:

- May 17, 2019 – Proposals due
- May 18-22, 2019 – Proposals reviewed
- May 23, 2019 – Selected bidder(s) announced
- June 1, 2019 or date of contract signing – Contract work begins
- February 1, 2020 – Optional Contract Renewal

Scoring of Proposals:

Proposals will be scored as follows. Proposals must meet the minimum of 80 out of 100 points to be considered.

Categories	Total Points
Strength of Approach <ul style="list-style-type: none">• Potential of the proposed work plan to effectively meet stated objectives of the identified focus area• Understanding of the proposed target population, including needs, priorities, and strategies for overcoming barriers to participation• Creativity of approach in engaging populations that are underserved by and/or under-engaged in existing prevention activities• Well-defined success metrics and plan for tracking progress toward outcomes• Well-defined and realistic timeline for delivering proposed work within the grant period	30
Applicant Qualifications <ul style="list-style-type: none">• Demonstrated successful engagement with and service of the target population• Demonstrated success on past projects of similar scope and complexity	20
Staff <ul style="list-style-type: none">• Qualifications and relevant individual experience• Experience working with target population• Time commitment of staff• Qualifications and relevant experience of any identified consultant or subcontractor	20
Budget <ul style="list-style-type: none">• Appropriate scale of funds requested for proposed work plan• Appropriate plan to spend down funds as specified within the defined grant period 6/1/2019 – 09/30/2019	30
Total Eligible Points	100

Review and Funding: We are committed to an objective review process. A review team made up of individuals within and outside of KCPC/SCPC who have knowledge of the opioid problem in the region will review and score proposals. KCPC/SCPC reserves the right to make awards that may not be the lowest cost or the highest scoring but that demonstrate a high likelihood of resulting in measurable impact.